
Riverside County Habitat Conservation Agency

City of Corona ◇ *City of Hemet* ◇ *City of Lake Elsinore* ◇ *City of Moreno Valley*
City of Murrieta ◇ *City of Perris* ◇ *City of Riverside* ◇ *City of Temecula* ◇ *County of Riverside*

MINUTES

Thursday, November 18, 2004 - 9:00 a.m.

Riverside County Administrative Center
4080 Lemon Street
Fifth Floor – Conference Room “C”
Riverside, CA 92501

PRESENT: Ms. Robin Reeser Lowe, Chairperson – City of Hemet
Mr. Mark Yarbrough, Vice-Chair – City of Perris
Supervisor Bob Buster, County of Riverside
Councilman Dom Betro, City of Riverside
Mr. Bob Schiffner, City of Lake Elsinore
Mr. Eugene Montanez, City of Corona
Mr. Steve Brown, City of Temecula
Mr. Kelly Seyarto, City of Murrieta

ABSENT: Mr. Bill Batey, City of Moreno Valley

STAFF: Gail Barton
Carolyn Syms Luna, RCHCA
Karin Watts-Bazan, County Counsel

1. ROLL CALL

Robin Reeser Lowe called the meeting to order at 9:10 a.m. Roll call of the RCHCA Board of Directors showed eight member agencies present with the City of Moreno Valley absent.

2. PUBLIC COMMENT

No comments were offered.

3. CONSENT CALENDAR: Presented for Block Approval. Board Members have the option of excluding discussion items from a master motion.

3.1 Status of Mitigation Fee Transfers from Member Agencies

Carolyn Syms Luna reviewed the fees from member agencies that have been paid

through September 2004.

Robin Reeser Lowe expressed her concern with the fact that the monthly fees are not being remitted to the County in a timely manner. She stated she would like Carolyn Syms Luna to draft a letter from this Board, to the member agencies, City Managers, the Mayors, the City Planning Directors, the City Finance Directors, and the City Attorneys, quoting the JPA regarding the remittance of fees. The agencies should be given 30 days in which to become current in their payment of the mitigation fees. She would like this letter to be sent out as soon as possible.

Action: Carolyn Syms Luna will draft a letter to the member agencies regarding the remittance of fees.

Ms. Luna stated the RCHCA Net Stephens' Kangaroo Rat Mitigation Fee Collections Report will be sent monthly to the City Managers and Finance Directors.

3.2 RCHCA Financial Report through September 2004

Ms. Luna reviewed the financial report for the month of September 2004. The current balance within the RCHCA is approximately \$7.6 million. However, we will have several expenditures coming up within the near future.

3.3 Meeting Dates for 2005

The schedule of meetings for 2005 was reviewed.

**MOTION for approval of items 3.1, 3.2 and 3.3: Kelly Seyarto
SECOND: Eugene Montanez**

**Motion Approved
Ayes—8
None Opposed**

4. CLOSED SESSION

With respect to every item of business to be discussed in closed session pursuant to Government Code §§ 54956.9:

A. Conference with legal counsel – existing litigation:
Nothing to report

5. POLICY CALENDAR: Presented for Block Approval. Board members have the option of excluding discussion items for a master motion.

5.1 Request from Riverside Land Conservancy (RLC) for RCHCA to fund a land acquisition in San Timeteo Canyon.

Ms. Luna reported that the RCA recently met with her regarding possible funding from the RCHCA for the Riverside/Clark property. The RLC is requesting a loan from the RCHCA to purchase property in the Badlands area with repayment to be made by the RCA or the RCTC in the spring of 2005.

Ms. Luna then stated that after having a conversation with Ron Rempel of the RCA, he stated the RCTC has reported they believe they will now be able to fund this project without assistance from the RCHCA.

5.2 Discussion item: Consideration of RCHCA policy concerning lending practices.

Ms. Luna stated she informed the RCA that she would have to bring the above request (5.1) to the RCHCA Board before any type of decision could be made regarding a loan. She also stated she is not aware of the RCHCA having a policy which allows them to loan monies to any agency, nor if it is legal for the RCHCA to loan monies to other agencies.

Ms. Luna stated she would like legal counsel to research whether or not it is legal or feasible for the RCHCA to loan monies for projects.

Action: Karin Watts-Bazan will research this and report back to the Board.

Mr. Schiffner reported he feels the RCHCA Board should have a standard policy on how and when monies are loaned and repaid.

5.3 RCHCA/RCA MOU concerning cooperation in habitat conservation planning and management for the long-term SKR HCP and the MSHCP.

Ms. Luna reported she would like to have management plans developed. This will require an RFP and will likely take 6-8 months to complete.

Ms. Lowe requested that we come back with the RFP at the February 2005 meeting.

**MOTION for approval of item 5.3: Mark Yarbrough
SECOND: Bob Schiffner**

**Motion Approved
Ayes-8
None Opposed**

6. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 10:10 a.m. The next meeting will be held on February 17, 2005.