
Riverside County Habitat Conservation Agency

City of Corona ◇ *City of Hemet* ◇ *City of Lake Elsinore* ◇ *City of Moreno Valley*
City of Murrieta ◇ *City of Perris* ◇ *City of Riverside* ◇ *City of Temecula* ◇ *County of Riverside*

MINUTES

Thursday, September 29, 2005 - 9:00 a.m.

Riverside County Administrative Center
4080 Lemon Street
Board Hearing Room – 1st Floor
Riverside, CA 92501

PRESENT: Ms. Robin Lowe, Chairperson – City of Hemet
Mr. Mark Yarbrough, Vice-Chair – City of Perris
Mr. Bill Batey, City of Moreno Valley
Supervisor Bob Buster, County of Riverside
Mr. Dom Betro, City of Riverside
Mr. Bob Schiffner, City of Lake Elsinore
Mr. Eugene Montanez, City of Corona
Mr. Steve Brown, City of Temecula

ABSENT: Mr. Kelly Seyarto, City of Murrieta

STAFF: Carolyn Syms Luna, RCHCA
Kristi Lovelady, RCHCA
Karin Watts-Bazan, County Counsel

1. ROLL CALL

Robin Lowe called the meeting to order at 9:13 a.m. Roll call of the RCHCA Board of Directors showed eight member agencies present with the City of Murrieta absent.

2. PUBLIC COMMENT

No comments were offered.

3. CONSENT CALENDAR: Presented for Block Approval. Board Members have the option of excluding discussion items from a master motion.

3.1 Minutes from the May 19, 2005, and June 22, 2005, Meetings

The minutes from the May 19, 2005, and June 22, 2005, meetings were presented for approval.

3.2 Status of Mitigation Fee Transfers from Member Agencies

The Stephens' Kangaroo Rat Mitigation Fee Collection report for FY 2004/2005 was presented for review.

3.3 RCHCA Financial Report through August 2005

Ms. Luna reviewed the financial report for the month of August 2005. The current balance within the RCHCA is approximately \$10 million.

MOTION for approval of items 3.1, 3.2, and 3.3: Bill Batey
SECOND: Eugene Montanez

Motion Approved
Ayes-8
None Opposed

4. POLICY CALENDAR: Presented for Block Approval. Board Members have the option of excluding discussion items from a master motion.

4.1 Approval of a contract with DUDEK & Associates for preparation of a SKR Management and Monitoring Plan on RCHCA SKR reserve land

Ms. Lovelady reported that in May 2005, the RCHCA Board approved seeking an RFP for the management proposal. She stated that after reviewing the RFP's that were submitted, it was felt that DUDEK would provide the best service in this area. The total cost of the program will be \$363,360. This amount will provide the RCHCA with full SKR management plan for the lands owned by the RCHCA in Lake Mathews and Steele Peak, a fire management and response plan, a statistical model that would allow for less labor intensive monitoring in the future. The RCHCA would also be getting first year monitoring data, and an option to renew on an annual basis for the monitoring program for up to four years.

Ms. Lovelady requested that the Board approve the contract with DUDEK and authorize the Chairperson to sign the contract on behalf of the Board.

MOTION for approval of item 4.1: Bill Batey
SECOND: Bob Schiffner

Motion Approved
Ayes-8
None Opposed

4.2 Consideration of a Board policy regarding distribution of SKR reserve management endowments

Ms. Lovelady stated that at the May 2005 Board meeting, the Board authorized staff to develop a policy that would clarify what steps needed to occur in order to distribute the reserve management endowment funds. She presented a policy entitled "Distribution of SKR Reserve Management Endowments". The proposed policy lists the following key elements:

- SKR Management Plan that includes fuels management strategy and public

access controls.

- A Management Plan that allows for monitoring consistent with the San Diego State recommendations.
- We would like to receive an annual status report regarding where we are with respect to SKR populations and the above elements.
- We would like to see regular attendance at the Reserve Managers Coordinators Committee meetings.

Ms. Luna stated that since not all of the Reserves are managed by the RCHCA, this policy will require the Reserves to participate, on a regular basis, in the Reserve Managers Coordinating Committee, in order for those Reserves to receive endowment funds to assist with managing them.

MOTION for approval of 4.2: Bob Schiffner

SECOND: Bill Batey

**Motion Approved
Ayes-8
None Opposed**

4.3 Consideration of a revised eighth amendment to the RCHCA Joint Powers Agreement concerning policy guidance on remittance of SKR mitigation fee collections

Ms. Lovelady discussed the problem we have been ensuing regarding SKR fee remittance. She stated we would like to amend the JPA regarding the remittance of SKR mitigation fee collections.

MOTION for approval of item 4.3: Eugene Montanez

SECOND: Bob Schiffner

**Motion Approved
Ayes-8
None Opposed**

5. CLOSED SESSION

With respect to every item of business to be discussed in closed session pursuant to Government Code §§ 54956.9:

Conference with real property negotiator:

Property – 470-230-001

Negotiating Party – Dr. Daniel Straub

Under Negotiation – Terms/Conditions

The Board adjourned to private session in order to discuss the above matter.

Upon return from closed session, the **Board authorized the Executive Director to proceed with the sale of APN 470-230-001 at fair market value.**

6. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 9:47 a.m. The next meeting will be held on November 17, 2005.