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# Riverside County Habitat Conservation Agency

*City of Corona* ♦ *City of Hemet* ♦ *City of Lake Elsinore* ♦ *City of Moreno Valley*  
*City of Murrieta* ♦ *City of Perris* ♦ *City of Riverside* ♦ *City of Temecula* ♦ *County of Riverside*

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## MINUTES

Thursday, February 19, 2004 - 9:00 a.m.

Riverside County Administrative Center  
4080 Lemon Street  
Twelfth Floor – Conference Room “A”  
Riverside, CA 92501

**PRESENT:** Ms. Robin Reeser Lowe, Chairperson – City of Hemet  
Mr. Mark Yarbrough, Vice-Chair – City of Perris  
Supervisor Bob Buster, County of Riverside  
Mr. Bob Schiffner, City of Lake Elsinore  
Mr. Eugene Montanez, City of Corona  
Mr. Steve Brown, City of Temecula  
Mr. Kelly Seyarto, City of Murrieta

**ABSENT:** Mr. Ed Adkison, City of Riverside  
Mr. Bill Batey, City of Moreno Valley

### 1. CALLED TO ORDER AND ROLL CALL

Robin Reeser Lowe called the meeting to order at 9:10 a.m. Roll call of the RCHCA Board of Directors showed seven member agencies present with the cities of Riverside and Moreno Valley absent. Supervisor Buster departed from the meeting at 10:45 a.m.

### 2. OPENING BOARD MEMBER COMMENTS

No comments were offered.

### 3. PUBLIC COMMENT

No comments were offered.

### 4. MINUTE APPROVALS

The Minutes of September 11, 2003 were presented for approval

**MOTION for approval: Supervisor Buster**  
**SECOND: Bob Schiffner**

**Motion Approved**  
**Ayes–7**  
**None Opposed**  
**No Abstentions**

The Minutes of the December 18, 2003 meeting were presented for approval.

**MOTION for approval: Supervisor Buster**  
**SECOND: Bob Schiffner**

**Motion Approved**  
**Ayes - 5**  
**None Opposed**  
**Abstentions: City of Hemet**  
**City of Murrieta**

5. **CONSENT CALENDAR:** Presented for Block Approval. Board Members have the option of excluding discussion items from a master motion.

- 5.1 **Status of Mitigation Fee Transfers from Member Agencies**
- 5.2 **RCHCA Financial Report through December 2003**
- 5.3 **Board of Directors Meeting Schedule for Calendar Year 2004**

**MOTION for approval of items 5.1, 5.2 and 5.3: Kelly Seyarto**  
**SECOND: Bob Buster**

**Motion Approved**  
**Ayes-7**  
**None Opposed**

**5.4 Eighth Amendment to the RCHCA Joint Powers Authority**

Carolyn Syms Luna, RCHCA Executive Director explained the change reflected in the Eighth Amendment to the Joint Powers Agreement. Specifically, the Eighth Amendment was written to clarify the mitigation fee reporting parameters as approved by the Seventh Amendment to the Joint Powers. This clarification allows member agencies to have 30 days from the close of each quarter to report and submit their mitigation fees.

**MOTION for approval: Bob Schiffner**  
**SECOND: Bob Buster**

**Motion Approved**  
**Ayes-7**  
**None Opposed**

**5.5 Status of Potrero Acquisition**

Awards of appreciation were given to Robin Reeser Lowe and Karin Watts-Bazan for going above and beyond to finalize the acquisition and settle litigation. Carolyn Syms Luna reported the status of the Potrero Acquisition and offered that escrow closed on December 31, 2003 and that the Board had met the property acquisition and credit for reserve expansion required by the HCP.

**MOTION for approval: Bob Schiffner**  
**SECOND: Bob Buster**

**Motion Approved**  
**Ayes-7**  
**None Opposed**

6. **POLICY CALENDAR:** Presented For Block Approval. Board members have the option of excluding discussion items from a master motion.

6.1 **Adoption of Resolution 2004-01 concerning sale / exchange Agreement with Richard B. and Valerie Gurrola for RCHCA APN: 454-090-014 and 470-180-012; and Gurrola APN: 467-210-017 and 467-210-025 in an unincorporated area of Riverside.**

Discussion ensued and consensus was reached that the item is to be continued to the next RCHCA Board meeting scheduled for May 20, 2004.

6.2 **Sycamore Canyon – City of Riverside  
Management Overview – Presentation by Ranger Randy Solis**

On behalf of the City of Riverside and the Sycamore Canyon Reserve, Ranger Randy Solis and Administrative Analyst Patricia Casillas offered an overview of the current reserve operations goals. Sycamore Canyon requested additional funding over and above their endowment from the Board in the amount of \$193,801.10 for the ongoing and proposed work to be done at the Reserve. Discussion ensued.

**MOTION for approval was made by: Kelly Seyarto**

**SECOND: Eugene Montanez**

**Motion Approved  
Ayes-7  
None Opposed**

6.3 **Status Regional Conservation Authority (RCA)**

Discussion was held regarding the status of the Regional Conservation Authority (RCA) organized to administer the Multi-Species Habitat Conservation Plan. The six remaining Board members reached consensus and instructed staff to organize and host a luncheon for the Regional Conservation Authority. The event is to be advertised as an open meeting for public invitation.

7. **CLOSED SESSION**

At 11:15 a.m. Dale Gardner, County Counsel and Karin Watts-Bazan, RCHCA General Counsel reported out of closed session with respect to every item of business to be discussed in closed session pursuant to Government Code §§ 54956.9:

**A. Conference with legal counsel - existing litigation:**

1. County of Riverside / RCHCA v. Infante et al  
(Riverside County Superior Court Case No. 391885)
2. County of Riverside / RCHCA v. Loutzenhister et al  
(Riverside County Superior Court Case No. 401440)
3. County of Riverside / RCHCA v. Clark & Duffield et al  
(Riverside County Superior Court Case No. 401442)

**B. Conference with legal counsel – anticipated litigation:**

1. No Potential Cases

8. **ADJOURNMENT** - Meeting adjourned to May 20, 2004 at 9:00 a.m.