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# Riverside County Habitat Conservation Agency

*City of Corona* ◇ *City of Hemet* ◇ *City of Lake Elsinore* ◇ *City of Menifee* ◇ *City of Moreno Valley*  
*City of Murrieta* ◇ *City of Perris* ◇ *City of Riverside* ◇ *City of Temecula*  
*City of Wildomar* ◇ *County of Riverside*

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## MINUTES

Thursday, February 18, 2010 - 10:00 a.m.

County of Riverside  
4080 Lemon Street  
1<sup>st</sup> Floor – Board Chambers  
Riverside, CA 92501

**PRESENT:** Mr. Gary Thomasian, Chairperson, City of Murrieta  
Ms. Maryann Edwards, Vice-Chair, City of Temecula  
Mr. Eugene Montanez, City of Corona  
Ms. Melissa Melendez, City of Lake Elsinore  
Ms. Darcy Kuenzi, City of Menifee  
Ms. Robin Hastings, City of Moreno Valley  
Mr. Mark Yarbrough, City of Perris  
Mr. Mike Gardner, City of Riverside  
Supervisor Bob Buster, County of Riverside

**ABSENT:** Mr. Bob Cashman, City of Wildomar  
Ms. Robin Lowe, City of Hemet

**STAFF:** Carolyn Syms Luna, RCHCA  
Gail Barton, RCHCA  
Princess Hester, RCHCA  
Brian Shomo, RCHCA  
Karin Watts-Bazan, County Counsel

**GUEST:** Dr. Debra Shier, CRES

**1. CALL TO ORDER**

Gary Thomasian, Chairperson, called the meeting to order at 10:04 a.m.

**2. ROLL CALL**

Roll call of the RCHCA Board of Directors showed seven member agencies present with the Cities of Hemet, Moreno Valley, Perris, and Wildomar absent.

**3. PUBLIC COMMENT**

No comments were offered.

**4. BOARD MEMBER ANNOUNCEMENTS**

There were no announcements.

**5. ADDITIONS/REVISIONS**

There were no additions/revisions to the agenda.

**6. CONSENT CALENDAR:** Presented for Block Approval. Board Members have the option of excluding discussion items from a master motion.

**6.1 Minutes from the November 19, 2009 Meeting**

**6.2 Status of Mitigation Fee Transfers from Member Agencies through December 31, 2009**

**6.3 RCHCA Financial Report through December 31, 2009**

**6.4 Status Report on the Attendance Roster**

**6.5 Status Report Concerning Reserve Managers Coordinating Committee**

**MOTION for approval of items 6.1, 6.2, 6.3, 6.4, and 6.5: Eugene Montanez**

**SECOND: Mike Gardner**

**Motion Approved**

**Ayes-7**

**None Opposed**

Please note that Alternate Board Member Robin Hastings joined the meeting at this time.

**7. POLICY CALENDAR:**

**7.1 Presentation on the Lake Mathews Reserve**

Mr. Shomo summarized his 3<sup>rd</sup> Year Goals as follows:

- Conduct Reserve "Stress Test" to determine presence of SKR (assess habitat quality and monitor for presence of SKR on 50% of the SKR reserves)
- Large Scale Grassland Management (i.e., grazing and controlled burn)
- Develop Cooperative Agreements with BLM and Waste Management
- Maintain a Healthy Reserve

**7.2 Approval of the Professional Services Agreement between the Riverside County Habitat Conservation Agency and Mayer Hoffman McCann, P.C. for Auditing Services**

Ms. Hester requested that the Board approve and execute the Professional Services

Agreement between the RCHCA and MHM for auditing services.

**MOTION to approve and execute the Professional Services Agreement between the RCHCA and Mayer Hoffman McCann, P.C. for Auditing Services: Mike Gardner**

**SECOND: Darcy Kuenzi**

**Motion Approved**

**Ayes–8**

**None Opposed**

**7.3 Adoption of RCHCA Resolution No. 2010-001 Approving the 3<sup>rd</sup> Amendment to the Appendix of the RCHCA Conflict of Interest Code**

Ms. Hester outlined the proposed amendment and requested that the Board adopt RCHCA Resolution No. 2010-001 approving the 3<sup>rd</sup> Amendment to the Appendix of the RCHCA Conflict of Interest Code adding the Natural Resources Manager to the list.

**MOTION to adopt Resolution No. 2010-001 approving the 3<sup>rd</sup> Amendment to the Appendix of the RCHCA Conflict of Interest Code and forward the Amended Appendix and Resolution to the Riverside County Clerk of the Board of Supervisors: Darcy Kuenzi**

**SECOND: Maryann Edwards**

**Motion Approved**

**Ayes–8**

**None Opposed**

Please note that Board Member Mark Yarbrough joined the meeting at this time.

**7.4 Report on Reserve Management Committees for the Southwestern Riverside County Multi-Species Reserve and the Lake Mathews Reserve**

Ms. Barton gave an update on the Reserve Management Committee meetings for the Southwestern Riverside County Multi-Species Reserve held on November 4, 2009, as well as the Lake Mathews Reserve held on November 3, 18 and December 9, 2009.

**7.5 Update on the SKR Translocation project To Date at Lake Skinner by Dr. Debra Shier**

Dr. Shier gave an update on the translocation project that she is currently conducting at Lake Skinner.

**7.6 Approval of the Year 3 Funding Request for the Translocation Project and Authorization for the Executive Director to Execute the Professional Services Agreement for an Amount Not to Exceed \$173,000**

Ms. Barton requested that the Board approve the funding request for Year 3 of the Translocation Project; authorize the Executive Director to execute and to sign the Professional Services Agreement for an amount not to exceed \$173,000; and authorize the Executive Director to execute the terms and conditions of the Agreement.

**MOTION to approve the funding request for Year 3 of the Translocation Project; authorize the Executive Director to execute and sign the Professional Services**

**Agreement for an amount not to exceed \$173,000; and authorize the Executive Director to execute the terms and conditions of the Agreement: Darcy Kuenzi**  
**SECOND: Maryann Edwards**

**Motion Approved**  
**Ayes–8**  
**Opposed–1**

Please note that Supervisor Buster and Alternate Board Member Darcy Kuenzi left the meeting at this time.

**7.7 Update on the Lake Mathews Reserve Facility**

Mr. Shomo reported that upon meeting with Silvercrest, it was determined that they would not be able to provide the type of structure required for the RCHCA in a reserve facility.

**7.8 Consideration of the Formation of a Legislative Subcommittee**

Ms. Barton stated that at the November 19, 2009, Board meeting, Board Member Edwards requested that the RCHCA consider establishing a Legislative Subcommittee.

Ms. Barton requested that the Board provide RCHCA staff direction regarding the establishment of a Legislative Subcommittee.

**MOTION to schedule an informal meeting to discuss the establishment of a Legislative Subcommittee and direct Chairman Thomasian to meet with RCHCA staff to work out the details of the informal meeting: Maryann Edwards**

**SECOND: Mike Gardner**

**Motion Approved**  
**Ayes–9**  
**None Opposed**

Please note that Board Members Melissa Melendez, Eugene Montanez and Mike Gardner left the meeting at this time.

**7.9 Cooperative Partnership between RCHCA, EPD & RCA**

Greg Neal, Environmental Programs Department, discussed a joint effort by the RCHCA, Environmental Programs Department, and the Regional Conservation Authority to promote healthy populations of Burrowing owl.

**8. EXECUTIVE DIRECTOR'S REPORT**

No report was given.

**9. CLOSED SESSION**

No items were scheduled for closed session.

**10. ITEMS FOR NEXT MEETING**

No items were suggested for the next meeting.

**11. ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 11:50 a.m. The next meeting will be held at 10:00 a.m. on May 20, 2010, in the Board Chambers of the Riverside County Administrative Center.